

## EARLY CHILDHOOD ADMISSION ACADEMIC YEAR 2026/2027

### I. APPLICATION PROCEDURE

Pratiwi School Early Childhood Program accepts applications for Preschool to Kindergarten. Children must be of appropriate age for Preschool (3 years old) and K1 (4 years old) as of June 2026. An application form can be obtained at the Admissions Office or Online via website and must be fully completed. Before applying, parents should read and understand all the policies and requirements. Registration and observation fee (Rp. 500.000) can be paid via transfer.

#### Required Documents:

1. Latest color photo of student
2. Copy of your child's birth certificate
3. Copy of parents ID card/KTP
4. Copy of proof of residency/ Kartu Keluarga
5. Copy of child immunization/health records

After submitting application form, student applicant will be observed and interviewed. The interview and observation is by appointment only. Following evaluation of observation and interview, the student applicant's parents will be notified by the Admission Office through phone or email regarding the status of the application. The application may be accepted, wait listed, marked for re-testing or denied.

#### Preschool and Kindergarten:

- Class trial: students join class trial for 90 minutes.
- Observation test and interview

### II. SCHOOL FEES

PRESCHOOL PROGRAM		
	PERIOD 1	PERIOD 2
Enrollment Fee	<b>Disc 20%</b> Rp.7.000.000	<b>Normal price</b> Rp.8.750.000
Academic Fee	Rp.2.000.000	Rp.2.000.000
Monthly Fee	Rp.800.000	Rp.800.000
Uniform	Rp.600.000	Rp.600.000
<b>TOTAL</b>	<b>Rp.10.400.000</b>	<b>Rp. 12.150.000</b>

KINDERGARTEN PROGRAM		
	PERIOD 1	PERIOD 2
Enrollment Fee	<b>Disc 20%</b> Rp.10.800.000	<b>Normal price</b> Rp.13.500.000
Academic Fee	Rp.2.300.000	Rp.2.300.000
Monthly Fee	Rp.950.000	Rp.950.000
Uniform	Rp.875.000	Rp.875.000
<b>TOTAL</b>	<b>Rp.14.925.000</b>	<b>Rp.17.625.000</b>

### III. PAYMENT

Upon notification of acceptance, parents are required to pay Enrollment Fee and Academic Fee to ensure a placement in a class. After all fees have been paid in full, the student applicant is officially enrolled at Pratiwi School. If payment is completed after period 1 or late than March 31, 2026, then students will get normal price in period 2 (no discount).

**PERIOD 1 : November 1, 2025 until March 31, 2026**

**PERIOD 2 : April 1 until June 30, 2026**

Parents will get early bird discount 20 % if parents completed all the payment within a specific period above. Admission will be closed if the seats are occupied.

GRADE	SEATS AVAILABLE	CRITERIA
Preschool	20 students/ 2 teachers	3 years old in June 2026
Kindergarten 1	24 students/ 2 teachers	4 years old in June 2026

All fees can be transferred via bank:

**Bank BRI Account number: 1506-01-000085-308 a.n Pawestri Pratiwi**

Please submit the copy of transfer receipt to Finance Departement by email [finance\\_sekolahpratiwi@yahoo.com](mailto:finance_sekolahpratiwi@yahoo.com) or whatsapp Finance Ms. Isti ( 081222200923 )

### IV. OTHER INFORMATION

#### 1. Sibling

There is a special discount for siblings who also enrolled in Pratiwi School as follows:  
2nd child: 10% and 3rd child: 15%.

#### 2. Cancellation

Should there be any cancellation of admission follow the terms and conditions below:

- Parents should write the cancellation letter to Pratiwi School (materai 10.000)
- Parents will not get any refund of all paid fee (non refundable)

#### 3. Force Majeure

The school's duties and obligation should be suspended immediately that the school is closed because of force majeure events including, act of God, hurricane, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond school's control. If such event occurs, the school duties and obligation will be postponed until it may safely reopen. In the event that the school cannot reopen due to an event under this clause, the school is under no obligation to refund any portion of all fees paid.

#### 4. Extracurricular Activity

Pratiwi School have Extracurricular programs, such as: Fun English, Calistung, BTQ ( Baca Tulis Quran ), Futsal, Dance and Art class. These activities are held every Friday after school.

#### 5. Academic Fee includes:

- Events: Career Day, Pesantren Ramadhan, Independence Day, Maulid Nabi Muhammad SAW, Book Celebration, Science Fair, Business Day, Kartini Day, English Week, Indonesian Cultural Day, Field Trip 2x.
- Academic process: Letters to parents, assessment, classroom materials, APE (alat peraga edukatif), and Progress Report (Laporan Hasil Belajar) 4 times in a year.

**Academic Fee excludes:** PORSENI TK, Year End Performance, books, and materials.

#### 6. Pratiwi School Parents Teachers Association (PSPTA)

This is an organization for parents to support students' learning process and to build good communication with teachers and other parents. The yearly fee of PSPTA is Rp.600.000,- and should be paid in July 2026.

7. For further information please contact us at **021- 77823093**, WA **08119562899** or you can visit our website [www.pratiwischool.sch.id](http://www.pratiwischool.sch.id) and Instagram pratiwi school